

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

- 1. Unusual Demand Report dated 9/26/13

- 2. Resolution authorizing the CFO to transfer among the various operating and capital funds the following amount for Fiscal Year 2012 as required to provide for cash needs:

From the General Fund (Fund 01):

- \$3,881,940 to the Emergency Management Fund to cover share of storm damage expenses.

- \$146,957 to Emergency Management Fund to cover net pro-rata share of EMA expenditures for FY 2012.

- \$26,000 to Home Grant Fund.

- \$793,000 to County Home Fund.

- \$605,799 to Cooper Green Hospital

From the Bridge and Public Building Fund (2015):

- \$1,135,475 to the Debt Service Fund.

- \$1,514,656 to the Public Building Authority Fund.

- \$24,773,800 to the Capital Improvement Fund.

REVENUE

Mr. Travis Hulse

No items submitted.

PURCHASING

Mr. Michael Matthews

- 3. Purchasing Agenda:
 - A. Week of 9/3/13-9/9/13
 - B. Week of 9/10/13-9/16/13

4. Purchasing Exception Report:
 - A. Week of 9/3/13-9/9/13
 - B. Week of 9/10/13-9/16/13
5. Encumbrance Report:
 - A. Week of 9/3/13-9/9/13
 - B. Week of 9/10/13-9/16/13
6. Credit Card: Statement Closing 8/26/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

7. **Tax Assessor-Birmingham**
 Sandra Morris, Belinda Robinson, Steve Jones, and Laura Smith \$900.00
 AL III Basic Mapping
 Hoover, AL – September 25-27, 2013
 State Funds

INDIVIDUAL STAFF DEVELOPMENT

8. **Board of Registrars**
 Barry Stephenson \$225.00
 Elections Conference
 Tuscaloosa, AL – October 24, 2013
 Continuing Education

Community and Economic Development – Grant Funds

9. Frederick Hamilton \$2,520.98
 International Economic Development Council Conference
 Philadelphia, Pennsylvania – October 4-8, 2013
10. Pamela Mapp \$2,466.24
 NAWDP Youth Development Symposium Conference
 Chicago, IL – October 27-31, 2013

11. **Office of Senior Citizens Services – Grant Funds**
 Melanie Gamble \$158.00
 SMP Grant Policy Training
 Atlanta, GA – August 13-14, 2013
12. **Youth Detention**
 Cornelius Washington \$60.00
 Juvenile Probation Officers Conference
 Orange Beach, AL – September 23-25, 2013
 Continuing Education

OTHER BUDGET TRANSACTIONS

13. **Roads & Transportation** \$50,000.00
 Shift funds and add a purchasing memorandum to purchase 5 replacement copiers.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

14. **Datacenter IBM Equipment Maintenance – Contract # 4237**
 Annual maintenance and support for datacenter IBM equipment and software
- | | |
|--|-----------------|
| Contract Term: | 9/7/13 – 9/6/14 |
| Original Budget: (2301 account 511540) | \$846,058.10 |
| Current Remaining Budget: | \$109,817.36 |
| Requested Amount: | \$47,604.18 |
| Remaining Budget After Requested Amount: | \$62,213.18 |
| 30 Day Cancellation: | Yes |
15. **Sun/Oracle SAP Production Server Maintenance – Contract # 4522**
 Annual hardware and operating system maintenance for SAP production servers
- | | |
|--|-------------------|
| Contract Term: | 10/1/13 – 9/30/14 |
| Original Budget: (2301 account 511540) | \$846,058.10 |
| Current Remaining Budget: | \$149,771.83 |
| Requested Amount: | \$39,954.47 |
| Remaining Budget After Requested Amount: | \$109,817.36 |
| 30 Day Cancellation: | Yes |
16. **Asset Works, Inc. – Contract # 5003**
 Upgrade to Roads and Transportation Asset Works Fleet Focus Software which includes moving to newest release, migration from Oracle Database to Microsoft SQL Server Database which includes System Tune Up, installation, training and maintenance for the first two years. (Contract does not include 3rd year maintenance which was listed on Contract Attachment 1).

Contract Term:	9/1/13-8/31/16
Original Budget:	\$64,949.00
Current Remaining Budget:	\$64,949.00
Requested Amount:	\$64,949.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

17. **SAP Functional and Technical Support – Contract # 5570**

Agreement with Grom Associates, Inc. for SAP software extended Functional and Technical support. To be used on an “as needed” basis, not to exceed \$350,000 annually.

Contract Terms:	9/25/13 – 9/24/14
Original Budget: (6806 account 514505)	\$535,000.00
Current Remaining Budget:	\$308,174.00
Requested Amount:	\$350,000.00
Remaining Budget After Requested Amount:	\$41,826.00
30 Day Cancellation:	Yes

SHERIFF’S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

19. Resolution that Edward Hardison be re-appointed to the Forestdale Fire District Board of Directors for a five year term expiring in September of 2018.