

**COMMITTEE MEETING**  
**September 10, 2013**

**For Commission Approval on September 12, 2013**

*All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Ms. Demetruis Taylor*

1. **HIPAA Notice of Privacy Practices – Contract #5589**  
Resolution approving the HIPAA Notice of Privacy Practices revised according to the Final Rule published by the U.S. Department of Health and Human Services

Contract Term:	Effective 9/23/13
Original Budget::	\$0.00
Current Remaining Budget:	\$0.00
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	N/A

2. **Patient Protection and Affordable Care Act 2010 – Contract #1189**  
Resolution/Amendment reducing the maximum limitation from \$5,000.00 to \$2,500.00, on reimbursement from the Health Flexible Spending Account for any plan year, per Health Care Reform. Flexible Benefits are administrated by Chappelle Consulting Group.

Contract Term:	N/A
Original Budget::	\$0.00
Current Remaining Budget:	\$0.00
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	N/A

**PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**PERSONNEL BOARD**

*Mr. Lorren Oliver*

3. **AdTrav Travel Management – Contract #5359**

Contract amendment to renew the services of AdTrav Travel Management to purchase airline tickets for the Personnel Board’s volunteer Testing assessors who assist the PBJC in various aspects our testing process.

Contract Term:	10/1/13-9/30/14
Original Budget:	\$213,788.00
Current Remaining Budget:	\$213,788.00
Requested Amount:	\$85,000.00
Remaining Budget After Requested Amount:	\$128,788.00
30 ay Cancellation:	Yes

4. **Technical Innovation – Contract #5361**

Contract renewal for audio and visual maintenance services for the Personnel Board’s test administration facility audio visual recording equipment, front counter area video equipment and hearing room equipment.

Contract Term:	10/1/13-9/30/14
Original Budget:	\$71,100.00
Current Remaining Budget:	\$71,100.00
Requested Amount:	\$36,100.00
Remaining Budget After Requested Amount:	\$35,000.00
30 Day Cancellation:	Yes

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

*No items submitted.*

**COUNTY ATTORNEY**

*Ms. Carol Sue Nelson*

5. Resolution approving payment of sewer backup claim by Ashley Elsberry and Cheryl Elsberry in the amount of \$3,384.72.

6. Resolution approving payment of sewer backup claim by Joseph Williams in the amount of \$4,328.50.

7. Resolution approving payment of vehicle damage claim by Michael J. Campbell in the amount of \$6,784.40.

8. Resolution denying vehicle damage claim of Tierra Bouyer.

9. Resolution approving payment of sewer backup claim by Joyce Foster in the amount of \$3,820.22.

10. Resolution approving payment of property damage claim by HHPR Corporation in the amount of \$287.50.
11. Resolution approving payment of vehicle damage claim by the City of Graysville in the amount of \$1,671.77.
12. Resolution denying vehicle damage claim of State Farm Insurance.
13. Resolution authorizing the County Attorney to settle the worker's compensation claim of Darrell Parker in the amount of \$93,220.00.

**OTHER BUSINESS**

*Commissioner David Carrington*