

**COMMITTEE MEETING  
January 15, 2013**

**(For Commission Approval on January 17, 2013)**

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Ms. Demetruis Taylor*

**1. AMT Medical Staffing – Contract #4712**

Contract with AMT Medical Staffing is to provide temporary employee services to various departments in Jefferson County. The contract is not to exceed \$830,000.00. \*

Contract Term:	1/17/2013 to 1/16/2014
Original Budget:	\$00.00
Current Remaining Budget:	\$00.00
Requested Amount: Not to exceed	\$830,000.00
Remaining Budget After Requested Amount:	\$00.00

\* Human Resources does not maintain a budget for this contract. The contract is used on an as-needed basis and paid by the utilizing department.

**2. ATC Healthcare Services– Contract #4711**

Contract with ATC Healthcare Services is to provide temporary employee services to various departments in Jefferson County. The contract is not to exceed \$830,000.00. \*

Contract Term:	1/17/2013 to 1/16/2014
Original Budget:	\$00.00
Current Remaining Budget:	\$00.00
Requested Amount: Not to exceed	\$830,000.00
Remaining Budget After Requested Amount:	\$00.00

\* Human Resources does not maintain a budget for this contract. The contract is used on an as-needed basis and paid by the utilizing department.

**3. Augmentation – Contract #4710**

Contract with Augmentation is to provide temporary employee services to various departments in Jefferson County. The contract is not to exceed \$830,000.00. \*

Contract Term:	1/17/2013 to 1/16/2014
Original Budget:	\$00.00
Current Remaining Budget:	\$00.00
Requested Amount: Not to exceed	\$830,000.00
Remaining Budget After Requested Amount:	\$00.00

\* Human Resources does not maintain a budget for this contract. The contract is used on an as-needed basis and paid by the utilizing department.

**PENSION BOARD**

*Ms. Cathy Crumley*

- Resolution authorizing payment of pension contribution and County match for the following employee due to granted military leave of absence:

Lemuel Hill	Sheriff's Department	\$353.66
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**PERSONNEL BOARD**

*Mr. Lorren Oliver*

*No items submitted.*

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

- ALDOT BR-7009(600) – UCE Agreement – Contract #4271**  
Professional Engineering Services Agreement with Neel-Schaffer, Inc. for reimbursable engineering related costs to relocate sanitary sewers that are in conflict with ALDOT Project No. BR-7009(600), Bridge Replacement and Associated Roadway Approaches at Shades Creek and the C.S.X. Railroad on SR-150. This agreement replaces a previously executed Utility Consultant Engineer Agreement for the Referenced project due to changes in the scope of work.

Contract Term:	Until Completion
Original Budget:	\$34,566,217.61
Current Remaining Budget:	\$33,728,330.01
Requested Amount:	\$ 177,406.31
Remaining Budget after Requested Amount:	\$33,550,923.70
30 Day Cancellation:	No

- Kendal Electric, Inc. – Contract #4481**  
Agreement with Kendal Electric, Inc. for Rockwell Automation Software support services. This contract is needed to reliably maintain multiple automated processes within the wastewater treatment plants.

Contract Term:	To 11/28/2015
Original Budget:	\$1,335,856.00
Current Remaining Budget:	\$1,054,093.41
Requested Amount:	\$ 9,960.00
Remaining Budget After Requested Amount:	\$1,044,133.41
30 day Cancellation:	Yes

7. **St. Vincent Health System – Contract #4608**

Conditional Consent to Encroachment and Release of Damages Agreement with St. Vincent’s Hospital to allow an encroachment within a sanitary sewer easement. There is no cost to the County.

Contract Term:	Indefinite
Original Budget:	\$N/A
Current Remaining Budget:	\$ 0.00
Original Contact Amount:	\$N/A
Requested Amount:	\$N/A
Remaining Budget:	\$ 0.00
30 day Cancellation:	Yes

8. **Video Industrial Services, Inc. – Contract #4619**

Contract award to Video Industrial Services, Inc. for the Sanitary Sewer Evaluation Study for Collection System Asset Management Program – Contract SSES No. AM01-2012. This agreement provides for television inspection, manhole inspection and smoke testing in identified areas of high infiltration and inflow.

Contract Term:	150 days
Original Budget:	\$34,566,217.61
Current Remaining Budget:	\$33,613,330.01
Requested Amount:	\$ 749,487.60
Remaining Budget After Requested Amount:	\$32,863,842.41
30 Day Cancellation:	Yes

9. **Revere Control Systems, Inc. – Contract #4629**

Agreement with Revere Control Systems, Inc. for software and programming conversions needed to replace the existing control system that operates the sludge dewatering system at the Valley Creek WWTP.

Contract Term:	120 days
Original Budget:	\$34,566,217.61
Current Remaining Budget:	\$33,786,730.01
Requested Amount:	\$ 88,400.00
Remaining Budget After Requested Amount:	\$33,698,330.01

30 Day Cancellation: Yes

10. **State-Subgrantee Agreement for the Alabama Emergency Management Agency Hazard Mitigation Grant Program #1971-269 – Contract #4660**

Reimbursable Agreement for design engineering services and construction with the Alabama Emergency Management Agency for the installation of backup generator power at four pump stations. The estimated cost of design and construction for the project is \$300,800.00 with 87.5% of the amount reimbursable.

Contract Term:	Until Completion
Original Budget:	\$34,566,217.61
Current Remaining Budget:	\$33,698,330.01
Requested Amount:	\$ 0.00
Remaining Budget After Requested Amount:	\$33,698,330.01
30 Day Cancellation:	No

11. **Professional Engineering Services for the Alabama Emergency Management Agency Hazard Mitigation Grant Program – Jefferson County Environmental Services Generators – Contract #4661**

Agreement for design engineering services and construction management with Krebs Architecture & Engineering, Inc. for the Alabama Emergency Management Agency Hazard Mitigation Grant Program that provides for the installation of backup generator power at nine pump stations. A portion (87.5%) of this design contract is reimbursable from the Alabama Emergency Management Agency.

Contract Term:	18 months
Original Budget:	\$34,566,217.61
Current Remaining Budget:	\$33,698,330.01
Requested Amount:	\$ 85,000.00
Remaining Budget After Requested Amount:	\$33,613,330.01
30 Day Cancellation:	Yes

12. **Layne Inliner, LLC f/k/a Reynolds – Contract #4669**

Change Order No. 1 to the Shades Transfer Rehab, Phase I Contract. The change order increases the contract time from 180 days to 325 days and reduces the contract amount by \$316.69 to \$4,278,173.31. Items of work removed from the scope were eliminated through field directive.

Contract Term:	325 days
Original Budget:	\$4,278,490.00
Current Remaining Budget:	\$ 316.69
Requested Amount:	\$ (316.69)
Remaining Budget After Requested Amount:	\$ 0.00

30 Day Cancellation: Yes

13. **Technical Drilling Services, Inc. – Contract #4678**

Contract award to Technical Drilling Services, Inc. The project consists of installation of four groundwater monitoring wells at the former Shannon Landfill. The wells will be utilized for assessment monitoring at the Shannon Landfill as outlined in a letter dated February 29, 2012 to the Alabama Department of Environmental Management (ADEM). These funds are to be drawn from the Landfill (General) Fund.

Contract Term: 45 Days  
Original Budget: \$100,000.00  
Current Remaining Budget: \$ 37,909.10  
Original Contract Amount: \$ 25,110.65  
Remaining Budget: \$ 12,110.65  
30 Day Cancellation: Yes

14. **Mission Communications, LLC – Contract #4640**

Amendment 1 to the Professional Services Agreement with Mission Communications, LLC for maintenance and support of remote pump station monitoring units currently installed in 170 pump stations.

Contract Term: 9/1/12 to 9/30/13  
Original Budget: \$11,166,916.00  
Current Remaining Budget: \$ 7,408,325.00  
Requested Amount: \$ 41,743.50  
Remaining Budget After  
Requested Amount: \$ 7,366,581.50  
30 Day Cancellation: Yes

15. **Accelerated Technology Laboratories – Contract #4577**

Amendment 1 to the agreement with Accelerated Technology Laboratories for maintenance and software support. The amendment includes modifications to the current laboratory information management system to provide electronic Discharge Monitoring Reports.

Contract Term: 90 Days  
Original Budget: \$2,079,730.00  
Current Remaining Budget: \$1,322,352.12  
Requested Amount: \$ 11,006.94  
Remaining Budget After  
Requested Amount: \$1,311,345.18  
30 Day Cancellation: Yes

**COUNTY ATTORNEY**

*Mr. Jeff Sewell*

16. Resolution approving payment of sewer backup claim by Tom Franklin in the amount of \$450.00.
17. Resolution approving payment of sewer backup claim by Kevin Berland in the amount of \$22,456.97.
18. Resolution approving payment of property damage claim by Sherri Knott in the amount of \$2,100.00.
19. Resolution approving payment of sewer backup claim by Darrell Lindsey in the amount of \$1,570.10.
20. Resolution approving payment of vehicle damage claim by Cheryl Gracien-Smith in the amount of \$1,725.38.
21. Resolution approving payment of sewer backup claim by Lanya Daffin in the amount of \$7,128.11.
22. Resolution approving payment of sewer backup claim by Rose Weems in the amount of \$1,417.24.
23. Resolution approving payment of vehicle damage claim by Progressive Specialty Insurance in the amount of \$766.16.
24. Resolution denying property damage claim by Mary Parham.

**COUNTY MANAGER**

*Mr. Tony Petelos*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner David Carrington*